



**Franklin Street PS School Council Minutes  
Wednesday, September 27th, 2023**

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**Attendance**

Present	Marie Allard Lisaan Mohammed Kathleen Homiak Samantha Smith Seetha Sriharan Sarah Kennedy Laura Butcher Jenny Chai Chanelle Dallas-Mattis Elizabeth Park Perumalsamy Ramasamy Gail Koidis (Staff representative) Josephine Scavuzzo (Vice-Principal) Carolyn Brndiar (Principal)
Absent	
Regrets	

Opening: The first, full meeting of the 2023-2024 Franklin Street PS School Council was called to order at **6:30pm on September 27th, 2023** by chairperson Marie Allard in the Franklin Street PS Library *and virtually, over Google Meet*.

*Approval of June minutes*

**Discussion:**

- There were no June minutes to approve

**Action Items**

**Person**

**Responsible**

**Deadline**

- |   |       |                               |
|---|-------|-------------------------------|
| <ul style="list-style-type: none"> <li>• Check with Lisaan for any existing minutes from 2022-23 school year</li> </ul> | Marie | Before<br>November<br>meeting |
|---|-------|-------------------------------|

*Approval of September agenda*

**Discussion:**

- Non-unanimous decision regarding whether agenda needs approval at the top of the meeting
- Approving the agenda at the top of a meeting is standard practice

- Approving the agenda allows members to add new business and creates transparency for members and new community members who may not have seen the agenda ahead of the meeting

Action Items	Person Responsible	Deadline
<ul style="list-style-type: none"> <li>● Collect agenda minutes ahead of next meeting and circulate to members and administration</li> </ul>	Sarah and Seetha	1-2 weeks before next meeting
<ul style="list-style-type: none"> <li>● Secretary to add “Approve Agenda” to November meeting agenda and raise question of inclusion</li> </ul>	Sarah and Seetha	

### Agenda

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**Agenda Item:** Welcome and Land Acknowledgment      **Presenter:** Carolyn and Samantha  
**Discussion:**

- Carolyn introduces herself to the council as new principal and shares her background
- Community members go around the table and introduce themselves to the council

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**Agenda Item:** Membership & Elections      **Presenter:** Marie  
**Discussion:**

- Marie describes the executive positions and structure of the year
- Carolyn describes the chair and co-chair roles as organizational, and general membership as critical to the running of the council
- Kathleen describes active voting and general members as vital to the council and the community at large
- Appoint voting members
  - Thank you to Samantha Smith and
  - Welcome to Jenny Chai
- Elect executive member positions
  - Co-chairs: Lisaan Mohammed and Marie Allard
  - Treasurer: Kathleen Homiak
  - Co-Secretaries: Seetha Sriharan and Sarah Kennedy
- Appoint community member
  - No outside community member came forward or was nominated
- Appoint staff member
  - Welcome back and thank you to Gail Koidis

Action Items	Person Responsible	Deadline
<ul style="list-style-type: none"> <li>● Send WhatsApp chat link to new council members</li> </ul>	Marie	Immediately

- |   |             |                         |
|---|-------------|-------------------------|
| • Plan for the recruitment of diverse membership, as per the YRDSB school council mandates to have community representation | All members | Through the school year |
| • Establish sub-committees  | All members | As needed               |
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**Agenda Item:** Administrators' Report

**Presenter:** Carolyn & Josephine

**Discussion:**

- Much has already been happening in the school
  - \$500 raised (so far) for Terry Fox
    - Fundraising still open online
    - Students welcome to bring in loonies and toonies to school
    - Assembly was held
- Welcome assembly was also held for all students and Carolyn was very impressed by the behaviour of the students and reception she's been given
- Intermediate volleyball teams have started
- X-country has started, with area x-country on Friday, Sept 29
- Curriculum night upcoming on Wednesday October 4<sup>th</sup>
  - Principal address at 6pm
  - Funnel cake truck booked
- FSPS branded event tent was found

**Action Items**

**Person Responsible**

**Deadline**

- |   |     |          |
|---|-----|----------|
| • Create chain of command template for items (tent) | Sam | November |
|---|-----|----------|
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**Agenda Item:** 2022-23 Year in Review

**Presenters:** Marie

**Discussion:**

- Fundraisers run by School Council in 2022-23
  - Raised a total of \$40,000
  - Krispy Kreme: \$2000
  - Franklin Fête: \$4000
  - Pizza lunches: \$24,000
- What did the money raised contribute to our school community?
  - Technology (projectors): \$4000
  - Basketball funnel nets: \$5000
  - Angel Fund to help cover fees for students in need: increased from \$500 to \$1000
  - Mats for primary: \$3000
  - Grad contribution: \$500
  - Sports equipment: \$3000
  - Lockers: \$2000
  - Classroom fans: \$800
  - Pending: Playhouse for Kindergarten area
- This leaves \$9000+ to spend at the beginning of the 2023-24 year
  - Need to examine if there is anything council should contribute to immediately

- Can cross off of the list of expenses:
  - Repainting the pavement: this was covered by the school board
  - Tents (one was found in the basement)
  - Bull horns (fixed one for now)

Action Items	Person Responsible	Deadline
<ul style="list-style-type: none"> <li>● Contact playhouse people/board</li> </ul>	Gail	October
<ul style="list-style-type: none"> <li>● Admin to examine most pressing school needs for 2023-24 and bring to council to determine fundraising focus</li> </ul>	Josephine and Carolyn	Mid-October

**Agenda Item:** 2023-24 Year at-a-glance and Fundraising

**Presenters:** Marie

**Discussion:**

- School Council initiatives and events
  - School Council Forum (Josephine)
    - Thurs Oct 19<sup>th</sup>, 5:30-8:30pm at Bill Crothers SS
    - Dinner is provided
    - Listen to speakers
    - All free of charge
    - Send info to Josephine if you're interested
      - Sam, Kathleen, Sarah interested
- School Council fundraisers
  - Pizza days
    - Always looking for volunteers to come and help distribute pizza slices on Mondays
    - Time commitment is between 11:45-12:30
  - Fall Community food drive
    - "We scare away hunger!"
    - Prize could be pizza lunch to incentivize students to bring more items
      - Consider the equity issue of rewarding classes for amount of food given if some students are food insecure and wouldn't be able to bring items in
    - Laura suggests new idea for prize: Booster Juice
    - Jenny suggests alternate donation strategy: reach out to food companies with letters from the students to get bulk donations
  - Krispy Kreme
    - Starting mid-November
  - Silent Auction
    - Consider moving auction items online this year as there has been theft in past years, or take photos to reduce theft of gift cards
  - Franklin Fête
    - Date set for Thursday, June 6<sup>th</sup>, 2024

Action Items	Person Responsible	Deadline
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• Send message to community asking for classroom boxes for food drive	Marie and Kathleen	This week
• Gather photos of last year’s contributions and create a thank you to community	Sarah	This week
• Finalize food drive posters and promotion and send to council and admin	Sarah	This week
• Prepare Krispy Kreme poster	Sarah	This week
• Determine Krispy Kreme fundraising goals (items)	Josephine & Carolyn/Marie	
• Reach out to Josephine if interested in School Council Forum	Any interested members Lisaan	Within two weeks
• Reach out to City of Markham for a field permit for June 6 <sup>th</sup> , 2024	Gail	This week
• Book school permit for June 6 <sup>th</sup> , 2024		This week
		2023
		2023

**Agenda Item:** Bullying Workshop **Presenter:** Carolyn and Josephine

**Discussion:**

- Trying to be proactive and stop any bullying before it even starts
- Looking at the possibility of having someone in to run an assembly
- Josephine has the contact info for a magician (Coby)
  - o He’s performed at other YRDSB schools with good reviews

Action Items	Person Responsible	Deadline
• Send magician info to Marie/council	Josephine	October

**Agenda Item:** Other Business

**Presenter:** Marie

*No other business*

Meeting Adjourned: 7:27pm

Next General School Council meeting: Wednesday, November 15<sup>th</sup>, 2023

Proposed future dates:

- Wednesday, November 15<sup>th</sup>, 2023

- Wednesday, January 31<sup>st</sup>, 2024
  - *Additional meeting date to be set between January and June*
  - Wednesday, June 19<sup>th</sup>, 2024
  - Franklin Fête: Thursday, June 6<sup>th</sup>, 2024
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